

TOWN OF BROOKLYN

January 14, 2008 Meeting Minutes

Approved by the Town Board February 11, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 pm. on Monday, January 14, 2008 at the town hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes December 10, 2007: Motion by Davis to approve the minutes of December 10, 2007 Board meeting. Second by Rezabek. Motion carried unanimously.

Bills: Motion by Rezabek to approve/pay the bills as presented for \$755,727.57. Second by Davis. Motion carried unanimously.

Treasurer's report & Clerk's reconciliation:

Cash in Checking Account:	\$ 699,757.69
Equipment Fund:	73,325.46
Smart Growth Fund:	9,516.67
Brooklyn Fire Building Fund	84,121.31

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

Town Budget to Actual expenses year to date report: Discussion on various categories of the actuals to year to date. Clerk commented the reports were preliminary for 2007, and that final reconciliations would occur later this week, with the goal of submitted the Town's tax form by the end of January (tax returns are due by March 31st)

Roadwork: Policy on salting roads. Belanus stated salt purchased from the County has increased to \$60/ton. We did get six loads thru December. Should have enough salt on hand for eight snow events. If icing occurs on the roads, that could be another issue. Secondary highways could be salted at intersections, curves and on hills only.

Consider resolution on snow emergency declaration WI Towns Association has suggested the board consider passing a emergency meeting notice provision declaring a snow emergency. The Board has decided not to pursue this.

Alliant Energy rebuilding power line thru Liberty Pole Park Alliant will be upgrading the power line from Dayton thru Brooklyn. The blue line will be pulled, and new poles with guy wires will be placed in the park. Rezabek questioned if the lines would be the same size, and if the poles would be similar or large steel poles. Belanus stated he doesn't have project details yet, and can't answer those questions. Rezabek stated she was pleased they were using the existing right of way. Belanus stated project would start in early Spring. Motion by Davis to accept the Alliant project map as is, and have the guy

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wires for four posts coming into Liberty Pole Park. Second by Rezabek. Motion carried unanimously.

Elmer Road Bridge – Reminder that a public meeting will be held January 16th at 7:30 pm at the Town Hall

Recycling Committee: Co-Chair Jim Scrivner reported the Committee members have been present for the past two Saturdays at the Recycling Center to assist with the new process. Scrivner has contacted Pellitteri about repositioning the containers. Signage is going up. Needs Board guidance on: 1) Has stopped using the individual receipts as requested by the Auditor as it was too cumbersome, and most users of the Recycling Center didn't want the copies, so they were tossed out. At the last Committee meeting, decided to go to a simple log. A log sample was provided to the Board. Board members agreed with use of the log. 2) Has one application for the Recycling Assistant. Requests the Clerk to place a help wanted ad in the shopper. Board approves.

Fire/EMS District reports: Rezabek reported that Brooklyn Fire has passed a vote to purchase a new fire truck, and will finance the truck. No other fire/EMS reports were presented.

Attica Cemetery: No representatives present. Rezabek stated she would like to come up with a formula for the cemeteries. Determine how many plots are in the three cemeteries, then divide the total number of plots by the budgeted funds available. Davis asked if square footage would also be a fair comparison, and would the cemeteries still have to prove that they needed the assistance. Rezabek agreed, but emphasized a standard process would be the fairest way to allocate the available funds. Davis also stated a standard charge for plots could be considered in the policy.

Clerk request to Board to discuss need for ordinance for the destruction of obsolete records: A modification by the Town Attorney of Section IV of the WI Towns Association law forms were provided to the Board for an ordinance to destroy certain accounting, utility, and other town records. When the ordinance is in place, a separate resolution would be required to notify the State Historical Society – this notice gives the Historical Society 60 days prior to destruction to accept the records into the State Historical Society. Motion by Davis to adopt Ordinance 12-10-07. Second by Rezabek. Motion carried unanimously.

Driveway, field road permits: Jim and Debra Legler's driveway application was reviewed. Treasurer confirmed receipt of driveway fee and deposit. Getting approval on a single driveway from where the joint driveway comes to the house. (A joint driveway permit for this property was approved previously.) This is lot 2 off the joint driveway. Motion by Davis to grant the DCAF. Second by Rezabek. Motion carried unanimously.

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Driveway/Field road compliance issues: Davis stated there are no compliance issues at this time.

Gardiner Appraisal contract: Rezabek stated Gardiner is expanding, and one Town was unable to complete their Board of Review until August, because Gardiner didn't get their revaluation done in a timely manner. A Green County Official has recommended that Brooklyn state a specific date of completion for the 2008 Board of Review. The contract for the revaluation was signed on August 14th, 2007. Per statute 70.47 (1), the Board of Review is to be held within 30 days period beginning on 2nd Monday in May. If the revaluation isn't complete by then, the Board of Review can be adjourned from time to time until business is completed. Belanus stated he will contact Gardiner to discuss concerns.

Presidential Primary is February 19th, 2008: Clerk stated the Election Officials are ready. The Town Patrolman will be requested to hoist the flag, check the buzzer, and some other pre-election checks to be certain all is in working order for the primary. Rezabek questioned if the election worker schedule will be determined soon. The Clerk will work with the Chief Election Inspector on the schedule.

Town Building Improvements: Windows - Belanus stated he recommends 2 permanents (non-operables) on the west elevations, then 2 slide-bys in the Town Hall area. Belanus will obtain quotes on the windows.

Planning Commission: Chairman Kramer reported that Dale Freidig has resigned from the Planning Commission. Kramer wants to thank Dale for his contributions to the Commission. Board directed Clerk to post opening for a Commission member on the web site and Town Bulletin Board.

Informational Items

None

Adjournment

Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,

Roseann Meixelsperger, Town Clerk